



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J. ERIC BOYETTE  
SECRETARY

May 12, 2022

**NOTIFICATION OF AWARD**

Jonathan Jones  
J. Henry Consultant Firm, LLC  
313 Clifton Street  
Greenville, NC 27858

CONTRACT ID: D7POC394  
WBS ELEMENT NO.: 7.104111B, 7.104131B, 7.204111B, 7.204121B  
COUNTY: GUILFORD  
LOCATION: VARIOUS ROADS AS NEEDED  
DESCRIPTION: TRAFFIC CONTROL AS NEEDED IN WESTERN GUILFORD COUNTY

Mr. Jones,

I am pleased to inform you that **J. Henry Consultant Firm, LLC**, has been awarded the contract for the above project based on the bid submitted **May 5, 2022**, in the amount of **\$62,724.70**. Please provide the following documents to the Division 7 Contract Office within 14 calendar days from the date you receive your award letter:

1. A current certificate of insurance on an **ACORD** form. The certificate of insurance must verify coverage as required by Article 107-15 of the Standard Specifications and must name the State of North Carolina as an additional insured on the commercial general liability policy. The contract ID must be listed on the form. The certificate of insurance should be returned to me.

**Jennifer Sour, Division Proposal Engineer**  
**N.C. Department of Transportation**  
**1584 Yanceyville St.**  
**Greensboro, N.C. 27405**

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The Department will complete the execution of the contract and return one copy of the contract to you. Please remember that work may not start before the contract has been properly executed.

Your point of contact for this Contract is County Maintenance Engineer, Antoine White. The County Maintenance Engineer's mailing address is 4715 Sandy Camp Road, High Point, NC 27265-9186, and telephone number is 336-543-9440.

If you have any questions, please contact me at telephone at (336) 487-0075.

Best Regards,

DocuSigned by:  
*Jennifer A. Sour*  
B213233052CA46B...  
Jennifer A. Sour  
Division Proposal Engineer

JAS/bcj

cc: file

ec: W. R. Archer, III, PE., Division Engineer  
J. B. Wall, PE, Division Maintenance Engineer  
A. G. White, County Maintenance Engineer  
S. D. Dixon, Division Maintenance Staff Engineer  
C. B. Smitherman, PE, Division Project Team Lead